From:	Paxton Cavin
To:	Paxton Cavin
Cc:	Mark Burch; Jake Phillips; Ronda Hill; Kyla Hensley; James Gordon; Emily Barrett
Subject:	Admin Support Team Equipment Questions
Date:	Thursday, February 22, 2024 8:24:44 PM
Attachments:	image001.png

Good Evening Advisors!

I will be sending out a few individual emails on some events with very specific needs and changes for SLC 2024. If these do not apply to your chapter, feel free to delete them.

Event: 255 Administrative Support Team (S & PS)

Provided: table, chairs, internet, and power

Not provided: computers and computer accessories

Not needed: printers – we will be saving everything on an online upload system

Software: Your teams may utilize Office 365 if they wish or the Microsoft suite loaded onto your device.

Why has this changed? We have moved the location of this event this year and do not have enough computers for all of the teams in this event. Because this event does not have a pre-qualifier there is no way to estimate how many teams will be competing when we are estimating equipment needs.

Let me know if you have questions!

Thank you!

Paxton Cavin
Oklahoma BPA State Advisor
Oklahoma DECA Chartered Association Advisor

OKLAHOMA CareerTech

1500 West Seventh Avenue
Stillwater, OK 74074-4398
405.743.5473 | Pronouns: she/her
| www.decaok.org